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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 12th January 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Acting Town Clerk

**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

**5. Approval of Minutes**

**To resolve to approve** as a correct record the

minutes of Council Meeting dated 8th December 2021.

**6. Consideration of Planning & Licence Applications**

**3/2021/1239 - Alston Lane Catholic Primary School** Preston Road Longridge PR3 3BJ - Replacement of existing freestanding timber canopy with new larger freestanding steel canopy with polycarbonate sheets to early years classroom external area.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1239+>

**3/2021/1251 - Beacon Fell View Caravan Park** Higher Road Longridge PR3 2TF - Removal of condition No 2, of planning application 3/1989/0820, to bring the holiday occupancy period for this element of the holiday park into line with that granted under reference 3/2018/0588.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1251+>

**3/2021/1258 - Park View Fleet Street** Longridge PR3 3ED - Proposed side extension to form garage, less than half width of existing house. Certificate of Lawfulness.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1258+>

**3/2021/1272 - 12 Bowland Close** Longridge PR3 3TU - Proposed rear dormer extension, single storey rear extension and 2 storey side extension.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F1272+>

**7. Developing Action Plans for the 3 Retail Areas in the Ribble Valley**

**Council to note** the verbal report on the meeting held with John Anderson of Ark Consulting who have been appointed by Ribble Valley Borough Council to develop strategic action plans for each of the three retail areas in the Ribble Valley.

**8. Rural/Market Town Group (RMTG) Representatives**

**Council to discuss and agree** two Councillors to be assigned as Rural Market Town Group representatives.

**9. Succession of Mayor and Deputy Mayor 2022/23**

**Council to discuss and agree**

**10. Budget Committee**

a) Grant application - Longridge Cricket Club

**Council to discuss and agree** on Budget Committee's recommendations

b) Review of Accounting System

**Council to discuss and agree** on Budget Committee's recommendations

**11. Old Station Cafe Lease**

**Council to discuss and agree** transfer of Old Station Cafe lease.

**12. Registration of Council Ownership of The Station Building - Land Registry**

**Council to discuss and agree**

**13. Banking Provision in Longridge**

**Council to discuss** closure of bank branches in Longridge.

**14. Finance**

**Council to authorise payment** of the following**:**

**a.** **Resolve to pay** TPCS - £47.15 (landline/broadband bill - 13.12.21-

12.01.22)

**b.** **Resolve to pay** HMRC - £382.20 (Tax Quarter 3)

**c. Resolve to pay** Rosemary Glen - £1,041.56

**d. Resolve to pay** Dinsdale Moorland - £7,924.80 (50% of works on Written Stone Lane. Part of 106 monies held by Ribble Valley Borough Council and to be reimbursed by them)

**e. Resolve to pay** Terry Lewis - £100 (November)

**f. Resolve to pay** Harry Gee - £104.40 (LEG Wheelie Bins - Minute 0557)

**g. Resolve to pay** Longridge Civic Hall - £112.50 (Hire of hall Remembrance Sunday)

**h. Resolve to pay** Earth Anchors - £1,170.00 (Replacement Longridge Town Council notice board)

**Council to authorise the following retrospective payment :**

PKF Littlejohn LLP - £480.00 (External Auditor Report yr ended 31 March 2021)

**Council to note the following direct debits** which are for information only**:**

a. Salary - £718.02 (December)

b. Electric Bill £329.46 (11.10.21 - 10.11.21)

c. Hygiene Bins Station Buildings - £61.34 (November)

**15. Reports from Councillors on Issues Raised by Residents (for information only)**

**16. Items in Progress**

**17. DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 9th February 2022